



**THALI THALI GAME LODGE**

**-THE FUNCTION VENUE-**

PO Box 713, LANGEBAAN, 7357

TEL:+27 83 412 7625 FAX: +27 86 626 1729

[www.thalithali.co.za](http://www.thalithali.co.za)

[info@thalithali.co.za](mailto:info@thalithali.co.za)

## DEAR GUEST

Thank you very much for your interest in our wedding facility. We will be honoured to be part of your very special day. We provide the full package of venue, catering, beautiful accommodation and décor services. Please read through the information carefully, and contact us if you have any further questions. Also visit our website [www.thalithali.co.za](http://www.thalithali.co.za)

## VENUE

The Function Venue is a 9m x 15m marquee (135m<sup>2</sup>) that is situated in natural West Coast fynbos habitat. The venue can accommodate up to 100 guests. 80 guests seated with a dance floor – 100 without dance floor.

## VENUE COST

The wedding ceremony and reception venue will be available from 09:00 on the wedding day to 01:00. For the exclusive use of Thali Thali Game Lodge for your wedding the venue exclusivity fee is an additional R4000. This will only be allowed if all of the accommodation are booked by the guests who are attending the wedding. Exclusivity starts two hours before the wedding, and is not applicable for the morning of the wedding. Year end, birthdays, corporate functions, weddings and any other events are charged at R120.00 per person venue fee.

Included in this fee are hessian drapings, 16 x 6 seater tables (150cm x 90cm x 74cm) and 96 brown leather chairs. A extra cash bar at the marquee can be requested at a fee of R700. Excluded are catering, music, microphone, crockery, cutlery, glasses, linen, waiters , flowers and decor.

## FUNCTION TIMES

The venue is available from 09:00 on the day of the event. Outside service providers only have access to the venue on the day of the function. Should you require any extra days for set-up, an extra fee of R700.00 will be charged per day and will only be possible if no other functions are booked for that day. Music should stop playing and the bar closes at midnight. Functions must end

at 12:15 sharp. In the instance of a private event – where all accommodation are booked out by your guests – you have the option to continue till later at the extra charge of R500.00 per hour.

## CEREMONY

Our lawn is a perfect setting for a wedding ceremony, and we supply our beautiful gazebo free of charge to our guests. We also provide brown leather chairs, and umbrellas for the outside ceremony. Any other décor items will, however, have to be rented in at the cost of the client.

## CATERING

Thali Thali will provide the catering for your special day. We offer a wide variety of set menus ranging from the traditional to the sophisticated; from formal fare to informal feasts. We strive to create your favourite meal for you big day, and are very sensitive to dietary requirements of our guests.

Prices will depend on the above. It should be noted that we unfortunately do not have a certified halaal kitchen.

## BAR

Thali Thali Game Lodge has a wide variety of wine available and our bar facilities are fully stocked with local beverages, water jugs and ice buckets. As such, it is prohibited to bring your own spirits, beer or soft drinks to the function. The bar could be structured on either a cash or a prepaid open bar basis, which would be limited to the amount of the deposit. Our license is valid until midnight, whereafter the bar service will be closed. A bar menu is available on request. If you should, however, decide to provide your own wine or sparkling wine, a corkage fee of R35 will apply.

## CLEANING

A cleaning fee of R350.00 will be charged per function. Tables must be cleared on the evening of the function, or as arranged with management. You are responsible for the removal of all decorations. The venue must be left in the same state of cleanliness as found. Should there be additional cleaning required after an event, the client will be charged accordingly.

## DAMAGE

The client assumes responsibility for the behaviour of his guests and contractors while on Thali Thali property. Should any Thali Thali buildings, marquee, surrounding gardens, toilets, decor or napery be damaged during the set-up, duration or dismantling of the function, the client shall be held responsible and will be billed accordingly. A breakage deposit of R2000 will be charged, and will be refunded after inspection of the premises after the function. Should it be necessary to take any legal action to recover outstanding fees, legal costs will be for the clients account.

## PAYMENT & BOOKINGS & CANCELLATIONS

Bookings are only confirmed when we have received the completed booking form, signed venue hire agreement and the proof of payment.

### Payment as required as follows

|                                    |  |
|------------------------------------|--|
| At booking                         | 50% deposit on venue fee   |
| 10 days prior to the function date | Balance of venue fee, additional infrastructure costs, breakage deposit (R2000 for function up to 80 guest), and prepaid bar bill. |

**A Booking is only confirmed once we have received a copy of both the deposit and the signed venue hire agreement.** All outstanding amounts must be settled the day after the function.

## SMOKING

Smoking is not permitted inside the marquee, restaurant or the toilets. Thali Thali has a strict non-smoking policy. Ashtrays are available outside.

## SECURITY

This service does not come standard with the venue fee. Thali Thali will quote on minimum security required for your event but should you have any special requirements please discuss with management.

## INDEMNITY

Thali Thali does not accept responsibility for loss of any belongings and the host accordingly indemnifies Thali Thali against any claim arising due to such a loss or damage to any belongings. This also applies to any accident that may occur before, during and after such a function. Employees or any person employed at any function will not be held responsible for any loss or injury to persons, due to negligence or any other cause whatsoever.

Thali Thali can not be held accountable for matters that are beyond their control such as power failure or disaster caused by natural forces.

## EXTRAS

- All hiring at the client's request, will be for the clients account.
- Right of admission is reserved and Thali Thali management has the right to remove any person at their own discretion.
- The client must supply own electrical leads/cords for music.
- In case of a larger function the breakage deposit will be adjusted.
- The marquee is equipped with cement flooring.
- Built in toilet facilities at the marquee. We provide toilet paper, hand towels and soap in the bathrooms
  - Ladies consists of 3 toilets and 2 hand basins
  - Gents consists of 1 toilet, 2 urinals and 1 hand basin

BOOKING FORM

Contact number: \_\_\_\_\_

Contact person: \_\_\_\_\_

ID Number: \_\_\_\_\_

Contact numbers: \_\_\_\_\_

Cell Number: \_\_\_\_\_

Address: \_\_\_\_\_

Date of Wedding: \_\_\_\_\_

Type of Wedding: \_\_\_\_\_

Estimate number of Guests: \_\_\_\_\_

Time of Wedding start: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Printed Name

Date

\_\_\_\_\_

Signature

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